

OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY  
EXECUTIVE BOARD MEETING MINUTES  
September 10, 2024

The Oklahoma Economic Development Authority Executive Board met Tuesday, September 10<sup>th</sup>, 2024, in the Beaver City Hall Conference Room, 318 Douglas, Beaver Oklahoma.

1. Meeting called to order by Board Vice Chairman CJ Rose at 1:15pm.
2. Flag salute – Bron Gardner
3. Invocation – Jonathon Cross

4. Roll Call

**Present**

CJ Rose, Sam Hamilton, John Smiley, Gary Nielsen, Ruby Gore, Clint White, Bron Gardner

**Absent**

Dolan Sledge, Elvia Hernandez, David Trimble

5. **Guests**

Deborah Campbell New Title V Employee who is training with Jodi Palmer so she can retire.

Shannon Mitchell General Board Member

6. Review and possible approval of minutes from the Executive Board meeting June 11, 2024. Nielsen made a motion to approve the Executive Board meeting minutes from June 11, 2024, with a second from Nielsen. The motion carried with the following vote:

**AYE:** CJ Rose, Sam Hamilton, John Smiley, Gary Nielsen, Ruby Gore, Clint White, Bron Gardner

**NAY:** None

**ABST:** None

7. Review and possible action to accept the following staff reports: (included in Board Packet)
8. Review and approve financial report (included in Board Packet):  
Still missing membership dues from Camargo, and May.  
Gardner made a motion to approve the financial report, with a second from Gore.  
The Motion carried with the following vote:

AYE: CJ Rose, Sam Hamilton, John Smiley, Gary Nielsen, Ruby Gore, Clint White, Bron Gardner

NAY: None

ABST: None

9. Discussion and possible action on the REAP program (includes, but not limited to extension requests, changes of scope, needs related to project activities.)

- A. Discussion and action to approval of the resolution for the REAP Plan. White made a motion to approve the resolution for the REAP Plan, with a second from Nielsen. The motion carried with the following vote:

AYE: CJ Rose, Sam Hamilton, John Smiley, Gary Nielsen, Ruby Gore, Clint White, Bron Gardner

NAY: None

ABST: None

- B. Discussion on Mooreland Fire Department REAP Grant WW23-1. Since bidding was done incorrectly and it does not follow our REAP policies and procedures. The Mooreland Fire Department must DE-Obligate this grant. Clint White

10. Discuss scope-of-work for CDBG Project # 19011-18 & 19012-CD96 for Keyes. We discussed CDBG Project #19011-18 & 19012-CD96 for Keyes, Bron said they will start ripping up the roads as soon as possible. His plan is to have that done and then get the project completed next spring before it expires.

11. Review and possible approval of the resolution for the Substate Planning District Annual Work Plan. Smiley made a motion to approve the resolution for the Substate Planning District Annual Work Plan, with a second from Gardner. The motion carried with the following vote:

AYE: CJ Rose, Sam Hamilton, John Smiley, Gary Nielsen, Ruby Gore, Clint White, Bron Gardner

NAY: None

ABST: None

12. Discussion and possible action regarding the structure of Membership Dues. Cecil made a proposal to present to the OEDA board about the membership dues, adding all the fire departments and changing the way the dues are calculated would give us a little more of an increase in funds. The board would like to keep looking into it more and discuss it again next board meeting.

13. Discussion and possible action on holding board meetings over zoom.

Jonathon investigated the open meetings act bylaws and there are too many stipulations on how the meetings would need to be held and would need to have an in-person quorum still and run the zoom. We wouldn't be able to do that with the number of board members we have. The board all agreed to leave the meetings the way they are.

14. Executive directors report- Jonathon Cross

Jodi Palmer – Title V will be retiring soon; Deborah Campbell has been working with her to get trained on the position.

Attended USDA Rural Partners Submit where they talked about possible grants that offer financing for housing through the towns.

OEDA funds are tight and need to move money around.

15. New Business (in accordance with section 311 (9) O.S. Title 25.)

Bent Creek – the Renters for the Woodward building have brought up to Clint that they are interested in purchasing the building.

16. Public Participation: NONE

17. Adjournment: Nielson made a motion to adjourn, with a second from Smiley @ 2:54pm. All voted AYE.

Signature Approval: \_\_\_\_\_

*C-J Rose*