

OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY  
EXECUTIVE BOARD MINUTES  
August 11, 2020

The Oklahoma Economic Development Authority General Board met Tuesday, August 11, 2020 in the OEDA conference room, 302 East Glaydes Hooker, Oklahoma.

Via Zoom Meeting

<https://us02web.zoom.us/j/87161517045?pwd=MkczS1VXMTBvSGNGMnE0OWxDazNUdz09>

Meeting ID: 871 6151 7045

1. Meeting called to order by Board Chairman Vernie Matt at 1:15pm.
2. Flag salute – Not conducted
3. Invocation – Not conducted
4. Roll Call  
**Present at OEDA Boardroom**  
CJ Rose, Jack Strain, Ruby Gore, Gary Nielsen  
  
**Present Via Zoom**  
David Trimble, Elvia Hernandez, John Smiley, Bron Gardner, Vernie Matt  
  
**Absent**  
Jodi Jones
5. Introduction of guests: Debra Glasgow (SWODA) Aging services representative
6. Strain made a motion to approve the minutes of the Executive Board meeting on May 12<sup>th</sup>, 2020 with a second from Rose. The motion carried with the following vote:  
  
**AYE:** John Smiley, CJ Rose, David Trimble, Elvia Hernandez, Jack Strain, Gary Nielsen, Vernie Matt  
**NAY:** None  
**ABST:** Ruby Gore, Bron Gardner
7. Reports:
  - A. Staff reporting:
    - a. Thomas – Everything is going smoothly, Oklahoma department approved Beaver county hazard mitigation project.
    - b. Keene – Nothing to report
    - c. Palmer – 10 Title V people have been able to return to work full time. Slots for the Title V program have been cut significantly over the past several years, for PY20 we will retain only 25

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The Oklahoma Economic Development Authority Executive Board met Tuesday, August 11, 2020 in the OEDA conference room, 502 East Gaydes Hooker, Oklahoma.

Meeting ID: 871 8181 7048  
Via Zoom Meeting

1. Meeting called to order by Board Chairman Vernie Marr at 11:50am.

2. Flag issue - Not conducted

3. Invocation - Not conducted

4. Roll Call

Present at OEDA Boardroom

Cl. Rose, Jack Sharp, Ruby Goren, Vernie Marr

Present Via Zoom

David Thimble, Elvis Hammonds, John Smiley, Bron Gardner, Vernie Marr

Absent

John Jones

5. Introduction of guest: Curtis Glasgow (AGOA) Aging services representative

6. Motion to approve the minutes of the Executive Board meeting on May 13th, 2020 with a second from Rose. The motion carried with the following vote:

AYE: John Smiley, Cl. Rose, David Thimble, Elvis Hammonds, Jack  
Strain, Gary Nielsen, Vernie Marr  
NAY: None  
ABST.: Ron Goren, Bron Gardner

7. Reports:

A. Staff reporting:

- a. Thomas - Reporting a going concern, Oklahoma equipment approved Beaver county hazard mitigation project.
- b. Keene - Nothing to report.
- c. Palmer - 10 Title V people have been able to return to work this time. Staff for the Title V program have been cut significantly over the past several years, for FY20 we will retain only 25

slots. To alleviate some of the overall expense Palmer reduced her hours as of July 1<sup>st</sup> and is considering part-time in 2021.

- d. deWindt – Beaver pool grant is waiting on more information from the grant side and the Town of Beaver. Woods County is wanting to put in a wheat and meat processing plant, Town of Seiling meat processing plant has hit a snag and is at a standstill as of right now. Guymon Seaboard Foods is wanting to put in a lagoon, may see if it qualifies for a CDBG grant or an EDA grant. And currently looking at the final okay from the OK cares act for EDA.
- e. Sheats – Talked with a nonprofit organization got them to donate a garden shed, a trimmer, and ramps, going to see if we can qualify for a riding lawn mower.

8. Review and approve financial report: Trimble made a motion to approve the financial report, with a second from Smiley. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Ruby Gore John Smiley, David Trimble, Elvia Hernandez, Bron Gardner, Vernie Matt, Gary Nielsen

NAY: None

ABST: None

9. Discussion and possible action on the REAP program (includes, but not limited to extension requests, changes for scope, needs related to project activities.)

- a. Approval of modification to the REAP contract.

Smiley made a motion to approve the modifications to the REAP contract, with a second from Strain. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Ruby Gore John Smiley, David Trimble, Elvia Hernandez, Bron Gardner, Vernie Matt, Gary Nielsen

NAY: None

ABST: None

10. FY 19 Audit update: Audit is in the final stages, should be ready to submit and discuss by the September board meeting. FY20 Audit will start in September hopefully all audits are finished by November.

11. Discuss and possible approval on moving payroll account out of the Bank of Beaver City. Past few weeks have had some issues with our payroll being delayed. Looking into moving the account to the First Security Bank. Would also like to add Jonathon and Cecil as check signers.

Strain made a motion to approve moving the payroll account to the First Security Bank, and approved Michelle to be in control of all account's management with a second from Smiley. The motion carried with the following vote:

side. To alleviate some of the overall expense Farmer reduced her hours as of July 1st and is considering part-time in 2021.

d. Beaver - Beaver pool grant is waiting on more information from the grant side and the Town of Beaver Woods County is waiting to put in a wheat and meat processing plant. Town of Seaboard meat processing plant has hit a snag and is not scheduled as of right now. Guyton Seaboard Foods is waiting to put in a lagoon. may see if it qualifies for a CDBG grant or an EIA grant. And currently looking at the final okay from the OK cases set for EIA.

e. State - Talked with a nonprofit organization got them to donate a garden shed, a trimmer, and tanks, going to see if we can qualify for a grant law mower.

Review and approve financial report. Timples made a motion to approve the financial report. with a second from Smiley. The motion carried with the following vote:

AYE: Jack Strain, CJ Ross, Ruby Gore, John Smiley, David Timples, Elna Hernandez, Bron Gardner, Vennie Mast, Gary Nielsen

NAY: None

ABST: None

3. Discussion and possible action on the REAP program (includes, but not limited to, extension requests, changes for good needs related to project activities).

a. Approval of modification to the REAP contract.

Smiley made a motion to approve the modifications to the REAP contract with a second from Strain. The motion carried with the following vote:

AYE: Jack Strain, CJ Ross, Ruby Gore, John Smiley, David Timples, Elna Hernandez, Bron Gardner, Vennie Mast, Gary Nielsen

NAY: None

ABST: None

10. FY 20 Audit update: Audit is in the final stages, should be ready to submit and discuss by the September board meeting. FY20 Audit will start in September. Hopefully all audits are finished by November.

11. Treasurer and possible approval on moving payroll account out of the Bank of Beaver City. Past few weeks have had some issues with our payroll being delayed looking into moving the account to the First Security Bank. Would also like to add Jonathan and Cecil as check signers.

Strain made a motion to approve moving the payroll account to the First Security Bank and approved Michelle to be in control of all accounts management with a second from Smiley. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Ruby Gore John Smiley, David Trimble, Elvia Hernandez, Vernie Matt, Gary Nielsen, Bron Gardner  
NAY: None  
ABST: None

Trimble made a motion to approve adding Jonathon and Cecil to the check signers list along with Jack, CJ, Gary, David, Vernie and Tom, with a second from Gardner the motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Ruby Gore John Smiley, David Trimble, Elvia Hernandez, Vernie Matt, Gary Nielsen, Bron Gardner  
NAY: None  
ABST: None

12. Discussion and possible action on the sale of the Beaver Office to the City of Beaver. If OEDA sells building to the City of Beaver, OEDA would like to be able to use the conference room when needed and would also like to see if we can keep an office for Gail Thomas to work out of. The City of Beaver would like to see if they can use a REAP grant to purchase the building. OEDA board decided at this time to look into how much the building is worth first and then go from there.
13. Executive directors report. Woodward office is now empty now we did have a guy come look at the building that seemed very interested but we haven't heard from his since he looked at the building. Rural fire program is not getting any budget cuts this year so that's good news. Department of Commerce increased from 4500.00 to 6800.00. EDA care act funding for COVID relief has been granted to OEDA. Gail will be doing some mapping in Boise City.
14. New Business (in accordance with section 311 (9) O.S. Title 25.) Debra Glasgow area aging representative Triple A SENA has opened up workshops for senior citizens. Ageing services did take a cut this year stretching the money as far as they can to help as many people as they can. Currently looking for a part time employee.
15. Public Participation: None
16. Adjournment: Rose made a motion to adjourn with a second from Trimble. All voted aye.

The meeting was adjourned at 2:04pm

Signature Approval: \_\_\_\_\_



AYE: Jack Strain, CJ Rose, Ruby Gore, John Smiley, David Triple, Elyia Hernandez, Vernie Mall, Gary Nielsen, Brian Gardner  
NAY: None  
ABST: None

Triple made a motion to approve adding Johnson and Zell to the check signers list along with Jack, CJ, Gary, David, Vernie and Tom, with a second from Gardner. The motion carried with the following vote:  
AYE: Jack Strain, CJ Rose, Ruby Gore, John Smiley, David Triple, Elyia Hernandez, Vernie Mall, Gary Nielsen, Brian Gardner  
NAY: None  
ABST: None

15. Discussion and possible action on the sale of the Beaver Office to the City of Beaver. If CEDA's building to the City of Beaver, CEDA would like to be able to use the conference room when needed and would like to see if we can keep an office for Gail Thomas to work out of. The City of Beaver would like to see if they can use a REAR grant to purchase the building. CEDA board decided at this time to look into how much the building is worth and then to form that.

8. Director's report. Woodward's office is now empty now we did have a guy come look at the building that seemed very interested but we haven't heard from him since he found at the building. Rural fire program is not getting any budget cuts this year so that's good news. Department of Commerce increased from \$500,000 to \$800,000. CEDA care not funding for COVID relief has been granted to CEDA. Gail will be doing some mapping in Boise City.

16. New Business (in accordance with section 311 (9) C.S. Title 25) Cedar Glasgow area aging representative. The A.S.N.A. has opened up workshops for senior citizens. Aging services did take a cut this year so stretching the money as far as they can to help as many people as they can. Currently looking for a part time employee.

17. Public Participation: None

18. Adjournment: Passed a motion to adjourn with a second from Triple. All voted aye.

The meeting was adjourned at 2:04pm

Signature Approval