

OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY  
EXECUTIVE BOARD MINUTES  
May 12, 2020

The Oklahoma Economic Development Authority Executive Board met Tuesday, May 12, 2020 in the OEDA conference room, 330 Douglas Beaver, Oklahoma

Via Zoom Meeting

<https://us02web.zoom.us/j/7132963466?pwd=UE1hZG9DMWVlV0FMvRFZFwKf1bXcrdz09>

Meeting ID: 713 296 3466

1. Meeting called to order by Board Chairman Vernie Matt at 1:16pm.
2. Flag salute – not conducted
3. Invocation given by Jonathon Cross
4. Roll Call  
**Present at OEDA Boardroom**  
CJ Rose, Gary Nielsen, Jack Strain, Vernie Matt  
  
**Present via Zoom**  
David Trimble, John Smiley, Elvia Hernandez  
  
**Absent**  
Ruby Gore, Jodie Jones, Bron Gardner
5. Introduction of guests: None
6. Strain made a motion to approve the minutes of the Executive Board meeting on March 10<sup>th</sup>, 2020 with a second from Rose. The motion carried with the following vote:  
**AYE:** CJ Rose, David Trimble, Gary Nielsen, Jack Strain, John Smiley, Vernie Matt, Elvia Hernandez  
**NAY:** None  
**ABST:** None

1. Reports:

- A. Staff reporting:
  - a. Thomas – Fort Supply CIP is complete with payment received. Still working on the Hazard mitigation plan for Beaver County

due to regulation changes but the plan has been adjusted accordingly and should be finalized soon. Hooker CIP is 30 to 40 percent complete. Harper County hazard mitigation plan is in the review phase at OEM/FEMA. Waynoka CIP is 50 percent complete.

- b. Keene – Nothing to report
  - c. Palmer – Information included in the board packet. All SCEP workers are on paid emergency leave due to COVID-19. Allowing participants to go back to work will be discussed at the end of May.
  - d. deWindt – There is a new non-competitive grant through EDA for COVID-19 response planning that OEDA can apply for. Needs to be applied for within 30 days. Just started talking with Seiling about a grant for a meat processing plant. Still communicating with Buffalo on their possible projects. Guymon SBF lagoon project: waiting on a response from the city to set up a meeting to discuss ways EDA funds might be used. Currently working on tourism grant for Beaver to install a pool.
  - e. Sheats – Nothing to report
  - f. Firgard – New projects in Freedom and Seiling. All other projects are going well. Information included in the board packet.
  - g. Emmerson – Financial reports included in the board packet. Funds are moving along with the planned budget.
2. Audit: Still working on getting audit completed. CIC is building a new accounting database for OEDA free of charge. This database will be used to streamline accounting information and allow for more efficient account codes.
3. Beaver Office accommodations: The back-bathroom area will be converted to a shower. Other plumbing issues need to be addressed. Contractor reviewed repairs and shower installation on 5/12/2020. Cost estimate will be submitted soon. The board agreed to an allowance of \$5,000.00 without further review. Hernandez made a motion to approve the allowance with a second from Smiley. The motion carried with the following vote:  
AYE: CJ Rose, David Trimble, Gary Nielsen, Jack Strain, John Smiley, Vernie Matt, Elvia Hernandez  
NAY: None  
ABST: None
4. Trimble made a motion to approve Beaver's request for an extension on their REAP grant contract to allow for the timeline to match their CDBG grant contract with a second from Hernandez. The motion carried with the following vote:  
AYE: CJ Rose, David Trimble, Gary Nielsen, Jack Strain, John Smiley, Vernie Matt, Elvia Hernandez

NAY: None  
ABST: None

5. Executive Director's report: The State Capital is still working on the state budget. It looks like there might be some more budget cuts again this year. Employees are working remotely due to COVID-19. Dues will not be increased this year due to COVID-19 situation. No new information on CDL programs. Still looking for renters for the Woodward office, only one office is currently being rented. Cancelled the Annual meeting this year also due to COVID-19, will discuss plans for conducting such meetings at a later date.
6. New Business (in accordance with section 311 (9) O.S. Title 25.) Vernie Matt received a phone call from a potential renter for the Woodward office. They would like the whole office. Further discussions will be made with the potential renters with an understanding that a one-year lease will have to be signed stating that the rent will be paid monthly in the amount of \$1,500.00.
7. Public Participation: None
8. Adjournment: Nielsen made a motion to adjourn with a second from Strain All voted aye.

The meeting was adjourned at 1:58pm

Signature Approval: \_\_\_\_\_

