

OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY
EXECUTIVE BOARD MINUTES
August 14th, 2018

The Oklahoma Economic Development Authority Executive Board met Tuesday, August 14th, 2018, in the OEDA conference room, 330 Douglas Beaver, Oklahoma.

1. Board Chairman Vernie Matt called the meeting to order at 1:03 p.m.
2. Jack Strain led the flag salute.
3. Executive Director Justin Carnagey gave the invocation.
4. Guest: Michelle Emmerson, Jonathan Cross, Cecil Michael, Jennifer Firdard, Vicki Eggers (all NODA), Christi Porter (WF), Michelle Baird (OEDA FA) and Gail Thomas
5. Roll was called and the following members were present: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble.

Absent: Richard Chapman and Elvia Hernandez

6. The minutes of the Executive Board meetings from June 12th, 2018, were reviewed by the members. A motion was made by Jack Strain and seconded by CJ Rose that the minutes of June 12th, 2018 meeting be approved. The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble

NAY: None

ABST:

7. The minutes of the Special Executive Board meeting from July 30th 2018, were reviewed by the members. A motion was made by CJ Rose and seconded by Gray Nielsen that the minutes of July 30th, 2018 special meeting be approved. A motion was made by CJ Rose and seconded by Gray Nielsen.
8. The discussion and possible action on the OEDA Fiscal Agent position with OEDA no long providing Fiscal Agent services to the WOWDB effective June 30th, 2018. CJ Rose as CLEO of WF board signed a contract with Eddie Foreman stating that as of July 1st, 2018 COWIB would become FA for WOWDB. Michelle Baird (OEDA FA for WOWDB) was informed that the position of FA was no longer needed and as of September 14th, 2018 that position would be removed. It was decided to table the discussion until the meeting was moved to Executive Session.
9. The discussion and possible action to approve the OEDA financial reports. A motion was made by Jack Strain and seconded by Gary Nielsen to approve the OEDA financial reports. The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble.

NAY: None
ABST: None

10. The discussion and possible action to approve all document, training dates, and times for the FY19 REAP Grant application cycle was made. A motion was made by Jack Strain and seconded by CJ Rose to approve all document, training dates, and times for the FY19 REAP Grant application cycle. The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble.
NAY: None
ABST: None

11. The Discussion and possible action to name specific OEDA Executive Board members to be added to all signature cards for OEDA accounts. Board members CJ Rose, Vernie Matt, Jack Strain, and Gary Nielsen were nominated for this. OEDA fire coordinator Tom Sheats will stay on the signature cards. A motion was made by Vernie Matt and seconded by Jack Strain to approve this vote. The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble.
NAY: None
ABST: None

12. Proposed executive session as provided by TITLE 25 O.S. SEC. 307 B.1 (*B.1 DISCUSSING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE*); DISCUSSION OF EXECUTIVE DIRECTOR POSITION TO BE VACANT AFTER 8-31-18. A motion was made by Jack Strain and seconded by Gray Nielsen to enter executive session. The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble
NAY: None
ABST:

13. Executive Session was ended at 4:50pm. A motion was made by Jack Strain and seconded by Gray Nielsen to enter executive session. The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble
NAY: None
ABST:

14. The discussion and possible action to appoint an interim point of contact or interim Executive Director for OEDA. A motion was made by Gary Nielsen and seconded by Jack Strain to approve a contract with NODA to have Jonathan Cross and/or Cecil Michael provide services as the interim Executive Director for OEDA and

appoint Vernie Matt as the point of contact for OEDA. The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble
NAY: None
ABST:

15. Discussion and possible action to advertise for or possibly contract for a longer period for the position of Executive Director. A motion was made by Jack Strain and seconded by Gray Nielsen to table this matter until a later date: The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble
NAY: None
ABST:

16. Discussion and possible action to approve proposal from NODA to provide accounting services for OEDA and assist with preparation for the annual audit was made. A motion was made by CJ Rose and seconded by Gary Nielsen to approve a contract with NODA to have Michelle Emmerson provide financial assistance: The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble
NAY: None
ABST:

17. Executive report: See attached.

18. New Business: Discussion of continuing to be the Employer of Record for WOWDB until December 31st, 2018. Discussion was tabled

19. Public Comment: None

20. A motion to adjourn the OEDA board meeting was made by Jack Strain and seconded by Gary Nielsen: The motion carried with the following roll call vote:

AYE: Vernie Matt, Jack Strain, CJ Rose, Gary Nielsen, Ruby Gore and David Trimble
NAY: None
ABST:

The meeting was adjourned: 5:12 pm

Signature of Approval

