

OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY
EXECUTIVE BOARD MINUTES
June 11, 2019

The Oklahoma Economic Development Authority Executive Board met Tuesday, June 11, 2019 in the OEDA conference room, 330 Douglas Beaver, Oklahoma.

1. Meeting called to order by Board Chairman Vernie Matt at 1:00pm
2. Flag salute led by Treasurer Jack Strain.
3. Invocation given by Jonathon Cross
4. Roll Call
Present
Jack Strain, David Trimble, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley, Ruby Gore

Absent
Elvia Hernandez
5. Introduction of guests: No Guest
6. Nielsen made a motion to approve the minutes of the Executive Board meeting on March 12th 2019, with a second from Strain. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley, Ruby Gore.
NAY: None
ABST: David Trimble
7. Reports:
 - A. Staff reporting:
 - a. Thomas – Has been working on CIP since Miles Layne left OEDA. Working on getting Laverne finished up, hopes to be done by end of July. Working on a small contract with Harper County. Fort Supply, Hooker, and Waynoka all in the works for CIP.
 - b. Keene – Sent out a new set of mayor letter for Ellis, Dewey and Cimarron counties on May 31st 2019. Have received only a few back so far. Entering AP every week and getting checks signed and sent out every week as well.
 - c. Palmer – RFP came back and OEDA is keeping the Title V program.
 - d. DeWindt – Chairman asked what the total cost of annual meeting was to OEDA. It was around 2,319.00 dollars. Maybe in discussion to do annual meeting every other year. EDA working on going to work shops

with Vicki Eggers from NODA, met with OPSU representatives on maybe getting an EDA grant.

e. Sheats – was unable to attend the meeting

8. Review and approve financial report through 5/31/19.

Rose made a motion to approve the financial report through 5/31/19, with a second from Gore. The motion carried with the following vote.

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore
John Smiley, David Trimble

NAY: None

ABST: None

9. Executive director's report: Gail is working on CIP since Miles left, Jerlyn is doing most of AP. Lacey has started getting more into EDA. Jennifer from NODA is doing CDBG and REAP for OEDA. REAP program will increase for FY20. The state added \$3 million more across the state. Rural Fire programs are also seeing increased funding from the state for FY20. Woods Co Conservation district is rejoining OEDA as a member.

10. Discussion on REAP report (includes, but not limited to extension requests, changes of scope, needs related to project activities.)

A. Motion to approve contract extension for Town of Taloga FY17 and FY18 REAP grants to July 31, 2019 was made by Strain with a second from Nielsen. The motion carried with the following vote.

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore,
John smiley, David Trimble

NAY: None

ABST: None

B. to clarify REAP courthouse projects, a motion was made by Strain to modify REAP eligible projects to allow courthouse projects if they are ADA related and if funds are available and to keep as ineligible county maintenance barns. Second from Smiley. The motion carried with the following vote.

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore
John smiley, David Trimble

NAY: None

ABST: None

11. Discuss Crawford & Associates cost update: Emmerson shared that audit preparation expenses are approximately \$23,000 to date. No action taken.

12. Discuss FY18 Audit update: Emmerson shared that the audit is in full swing right now, with hopes of it being presented to the board at the July 2019 meeting.

13. Discuss Title V update: Emmerson stated that the last deposit was for the November 2018 claim. An estimated \$125,000 is still left to be received.

14. Discuss and possible action to remodel Hooker office basement: Emmerson wants to explore prices from contractors.
Rose made the motion to have Michelle do price checks and come to next meeting with numbers, with a second from Smiley. The motion carried with the following vote.

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore
John smiley, David Trimble

NAY: None

ABST: None

15. Review, discuss and approve FY20 dues increase
Trimble made the motion to increase membership dues by 30% with a second from Smiley. The motion carried with the following vote.

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore
John smiley, David Trimble

NAY: None

ABST: None

16. Discussion and possible action to go into executive session in accordance with Title 25, O.S. 307(B)(1) for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee involved with the Floodplain Contract, FY20 NODA contracts and FY20 budget salaries.

Trimble made the motion to go into Executive session, with a second from Smiley. The motion carried with the following vote.

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore
John smiley, David Trimble

NAY: None

ABST: None

17. Strain motioned to come out of executive session with a second from Rose. The motion carried with the following vote:

- a. The floodplain contract needs a little more adjustments it will be discussed in the next board meeting. No action taken.
- b. Strain made the motion to approve FY20 NODA contracts with OEDA with a second from Rose. The motion carried with the following vote.

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore
John smiley, David Trimble

NAY: None

ABST: None

- c. Nielsen made the motion to approve the FY20 OEDA budget, with a second from Strain. The motion carried with the following vote.

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore
John smiley, David Trimble

NAY: None

ABST: None

18. New Business (in accordance with section 311 (9) O.S. Title 25.)

- a. Possibility of an artist wanting to rent the large room at the Hooker office.
- b. Have not had any updates on the pharmacy.

19. Public Participation

- a. None.

20. Adjournment: Strain made a motion to adjourn with a second from Smiley. All voted aye.

The meeting was adjourned at 3:47pm

Signature Approval: _____

Vernie Matt