

OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY
EXECUTIVE BOARD MINUTES
March 12th, 2019

The Oklahoma Economic Development Authority Executive Board met Tuesday, March 12th, 2019 in the OEDA conference room, 330 Douglas Beaver, Oklahoma.

1. Meeting called to order by Board Chairman Vernie Matt at 1:00pm
2. Flag salute led by Treasurer CJ Rose.
3. Invocation given by Jonathon Cross
4. Roll Call – Jerlyn Keene
Present
Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley, Ruby Gore

Absent
Elvia Hernandez, David Trimble
5. Introduction of guests: No Guest
6. Strain made a motion to approve the minutes of the Executive Board meeting on February, 12th 2019, with a second from Nielsen. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley
NAY: None
ABST: Ruby Gore
7. Reports:
 - A. Accounting update: Unrestricted cash balance is up from 1/31/2019. Title V participants and Jodi expense claims for August and September were deposited on 2/14/2019.
 - B. Staff reporting:
 - a. Thomas – Went to a conservation meeting in February and March to learn about hazards and wellness of the counties. REAP projects are moving smoothly. Woodward is having some trouble getting their water system plan started. There are four potential CDBG projects soon Hooker looking into getting a new water tower. Beaver to work on repairing some of the streets. Texhoma also looking into getting a water tower. Boise city still discussing what they would like to use a grant for. Would like to go to the flood plain meeting in Woodward.
 - b. Keene – Received all of the mayor letter votes back. Shad Brackin from the Town of Freedom got the vote for Woods county. And it was a

tie for the Ellis county vote Gary Wolfington, and Jerrell Pittman got the votes, Jonathon says he will call them to see what one would like the position.

- c. Palmer – nothing to report.
- d. DeWindt – Unable to attend meeting
- e. Layne – Out sick. Update per Thomas, working on getting all of the Laverne field work done, then can start the paperwork, got work truck repaired.
- f. Sheats – OEM asked to send out a mass text about the extreme fire conditions to all the fire chiefs. Forestry requested a file shape of all the fire departments locations. Was unable to attend meeting but received a PowerPoint for the fire marshal's presentation about having to work around the use of medical marijuana when they enter a burning building where marijuana smoke is in the air.

8. Town of Seiling asked for a contract extension on their REAP grant. Nielsen made a motion to approve the extension on the grant for the Town of Seiling. With a second from Smiley. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore
John Smiley
NAY: None
ABST: None

9. Discuss membership application to Hooker Chamber of Commerce, decided not to join at this time.

10. Contract for the lease of the OEDA Hooker building for the pharmacy. The board looked over the attached contract and agreed to the terms. Rose made a motion to approve the contract between the OEDA Hooker building and the pharmacy for them to rent out part of the building. With a second from Smiley. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore
John Smiley
NAY: None
ABST: None

11. Contract with the Town of Hooker to give permission to remodel the building including modeling cost. The board looked over the attached contract and agreed to the terms. Smiley made a motion to approve the contract between OEDA and the Town of Hooker to give them permission to remodel the building and for them to pay for the remodeling cost. With a second from Rose, The Motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore,
John Smiley

NAY: None

ABST: None

12. Discuss OPEH&W 2019-2020 plan changes. Current plan will go up .4% increase board still wants to stay in same plan.
13. SCSEP Title V RFP application. Board decided to RFP for the Title V program.
14. Discuss plan for annual meeting the board would like to keep the tradition the same as all the part years.
15. Executive directors report: Michelle Emmerson should be back to work next week part time, hopes to be back in the Hooker office by the end of the month to help get the audit complete. OEDA will work with Crawford & Associates again to help with the audit as well, the plan is for them to work remotely if they need paper work an OEDA or NODA employee will transport it to them in hopes to cut down travel cost. Painting in the Woodward building is getting closer to start, still repairing some cracks and holes in walls and repairing a door way. Still would like to work on getting OEDA and NODA handbooks to be the same. Also would like to discuss change of hours from 8-5 to 8-4:30pm to match NODA as well.
16. Public Participation: none at this time.
17. Adjournment: Nielsen made a motion to adjourn with a second from Gore. All voted aye.

The meeting was adjourned at 3:02pm

Signature Approval: Vernie Matt