

**OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY
EXECUTIVE BOARD MINUTES
November 19, 2019**

The Oklahoma Economic Development Authority Executive Board met Tuesday, November 19, 2019 in the OEDA conference room, 330 Douglas Beaver, Oklahoma.

1. Meeting called to order by Board Chairman Vernie Matt at 1:11pm.
2. Flag salute led by Board Member Gary Nielsen
3. Invocation given by Jonathon Cross
4. Roll Call
Present
Jack Strain, David Trimble, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley, Ruby Gore, Jodi Jones, Bron Gardner

Absent
None.
5. Introduction of guests: None
6. Rose made a motion to approve expanding the Executive board to include one more member. With a second from Smiley the motion was carried with the following vote:
AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley, Ruby Gore. Bron Gardner
NAY: None
ABST: None
7. Strain made a motion to approve the minutes of the Executive Board meeting on September 10, 2019 with a second from Nielsen. The motion carried with the following vote:
AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley, Ruby Gore. Bron Gardner
NAY: None
ABST:
8. Reports:
 - A. Staff reporting:
 - a. Thomas – CIP Laverne is done been submitted to commerce waiting on payment to come through. Working on Ft. Supply CIP now. Hooker & Waynoka CIPs may need an extension. Harper

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1. Meeting called to order by Board Chairman Vernie Matt at 1:00pm.

2. Flag salute led by Board Member Gary Nielsen.

3. Invocation given by Jonathan Cross.

4. Roll Call

Present:

Jack Strain, David Trimble, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley, Ruby Gore, John Jones, Brian Gardner.

Absent:

None

5. Introduction of guest: None

6. Rose made a motion to approve expanding the Executive Board to include one more member. With a second from Smiley the motion was carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley, Ruby Gore, Brian Gardner.
NAY: None
ABST: None

7. Strain made a motion to approve the minutes of the Executive Board meeting on September 10, 2019 with a second from Nielsen. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, John Smiley, Ruby Gore, Brian Gardner.
NAY: None
ABST:

8. Reports:

A. Staff reporting:

a. Thomas -- CIP Lavee is done been submitted to Commerce waiting on payment to come through. Working on PI Supply CIP now. Hocker & Waymond CIPs may need an extension. Harker

County Hazard Mitigation Plan should be complete by Dec 15.
Beaver County Hazard Mitigation Plan has application submitted.

- b. Keene – Nothing to report
- c. Palmer – Nothing to report
- d. deWindt – Was able to send a letter to get our EDA planning grant match to 80/20 helps out OEDA greatly. Working on going around meeting with cities and towns representatives to get the OEDA name out there.
- e. Sheats – Nothing to report

9. Review and approve financial report: Rose made a motion to approve the financial report, with a second from Trimble. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore John Smiley, David Trimble, Bron Gardner, Jodi Jones

NAY: None

ABST: None

10. Discussion and possible action to approve 2020 Board meeting schedule. Nielsen made a motion to approve the 2020 Board meeting schedule with a second from Trimble. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore John Smiley, David Trimble, Bron Gardner, Jodi Jones

NAY: None

ABST: None

11. Discussion and possible action to approve 2020 Holiday schedule. Strain made a motion to approve the 2020 Holiday schedule with a second from Smiley. The Motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielsen, Vernie Matt, Ruby Gore John Smiley, David Trimble, Bron Gardner, Jodi Jones

NAY: None

ABST: None

12. Discussion and possible action on the REAP program (includes, but not limited to extension requests, changes of scope, needs related to project activities.)

- A. FY20 update: applications under review. Will meet with the REAP committee on Dec 11, 2019 @ 11am. Then Board approval same day at 1pm. It is due to ODOC by 12/15/19. No other action taken.

County Hazard Mitigation Plan should be complete by Dec 15.
Beaver County Hazard Mitigation Plan has application
submitted

- b. Keene -- Nothing to report
- c. Palmer -- Nothing to report
- d. deWard -- Was able to send a letter to get our EDA planning grant match to 80% helps out OEDA greatly. Working on getting meeting with cities and towns representatives to get the OEDA name out there.
- e. Shasta -- Nothing to report

9. Review and approve financial report. Rose made a motion to approve the financial report with a second from Timble. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielson, Vernie Mall, Ruby Gore, John Smiley, David Timble, Bron Gardner, Jobi Jones
NAY: None
ABST: None

10. Discussion and possible action to approve 2020 Board meeting schedule. Nielson made a motion to approve the 2020 Board meeting schedule with a second from Timble. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielson, Vernie Mall, Ruby Gore, John Smiley, David Timble, Bron Gardner, Jobi Jones
NAY: None
ABST: None

11. Discussion and possible action to approve 2020 Holiday schedule. Strain made a motion to approve the 2020 Holiday schedule with a second from Smiley. The motion carried with the following vote:

AYE: Jack Strain, CJ Rose, Gary Nielson, Vernie Mall, Ruby Gore, John Smiley, David Timble, Bron Gardner, Jobi Jones
NAY: None
ABST: None

12. Discussion and possible action on the REAP program (included, but not limited to extension requests, changes of scope, needs related to project activities). A FY20 update application under review. Will meet with the REAP committee on Dec 17, 2019 @ 1pm. Their board approval same day as that it is due to ODOC by 12/18/19. No other action set.

13. Discussion and possible action on Oklahoma 9-1-1 Management Authority Grant Program. Start contacting local 9-1-1 boards for further information. No action was made.
14. Discuss and possible action on Comprehensive Economic Development Strategy (CEDs).
 - a. Public review through 12/9/2019, final draft will be ready for approval at the 12/11/2019 Executive Board meeting. No action was made.
15. Executive Director's report:
 - a. OEDA next audit is being done by JC Runyan (he also does NODA). Emmerson will ask for an extension so we have time to get everything turned in.
 - b. Board will eat at one of the restaurants in Beaver for the Executive board meeting on 12/11/2019.
 - c. City of Hooker would still like to put a pharmacy in the front part of office been talking with a few different people on plans. Nothing is set in stone as of this date.
 - d. OARC legislative focus on asking our legislators for more money for our Substate Planning grant. Currently at approx. \$4,000. Would like it higher.
 - e. Discussed ideas to increase revenue for OEDA. Looking into CDL examiner job that can be a mobile trainer/examiner. None in panhandle currently.
16. New Business (in accordance with section 311 (9) O.S. Title 25.) None
17. Public Participation:
 - a. Jennifer Firgard will be going around and talking with cities and towns about CBDG. Application cycle starts in January 2020.
18. Adjournment: Strain made a motion to adjourn with a second from Smiley. All voted aye.

The meeting was adjourned at 2:27pm

Signature Approval: _____

Wenna Matt

13. Discussion and possible action on Oklahoma 9-1-1 Management Authority Grant Program. Staff contracting local 9-1-1 boards for further information. No action was made.

14. Discuss and possible action on Comprehensive Economic Development Strategy (CEDS).

a. Public review through 12/1/2019, final draft will be ready for approval at the 12/1/2019 Executive Board meeting. No action was made.

15. Executive Director's report.

a. CEDA next audit is being done by JO Ruyman (he also does NODA). Commissioner will ask for an extension so we have time to get everything turned in.

b. Board will set one of the residents in Beaver for the Executive Board meeting on 12/1/2019.

c. City of Hooker would still like to put a pharmacy in the front part of a lot. Been talking with a few different people on plans. Nothing is set in stone as of this date.

d. OARC legislative focus on asking our legislators for more money for our Substate Planning grant. Currently at approx. \$4,000. Would like to higher.

e. Discussed ideas to increase revenue for CEDA. Looking into CDL examiner job. Instead of a mobile train/examiner. None in parallel currently.

16. New Business (in accordance with section 311 (9) O.S. Title 53) None

17. Public Participation:

a. Jennifer Fingert will be going around and talking with cities and towns about CBDG. Application cycle starts in January 2020.

18. Adjournment. Stain made a motion to adjourn with a second from Finley. All voted aye.

The meeting was adjourned at 2:27pm

Signature Approval

[Handwritten Signature]