



WESTERN OKLAHOMA WORKFORCE DEVELOPMENT BOARD
Special Meeting 11/28/2017 at 9 AM

Video Conference Meeting Locations: **Enid, OK** at Aтры Technology Center, 1201 West Willow, room 36A, 580-242-2750 - (Attendees: Dennis Luckinbill, Toni Pickle, Ali Bolz, Steve Crank, Mike Ruby, Penny Bullis, Allison Seigars). **Woodward, OK** at High Plains Technology Center, 3921 34th St., room 201C, 580-256-6618 – (Melinda Brock, Diana Ball, Lance Osborn, Kevin Evans, Linda Harrison); **Goodwell, OK** at Oklahoma Panhandle State University, Science and Agriculture Building, 417 W. Sewell St., room 202, 580-349-2611 - (Attendees: Lonnie Childress, Mitzi Dain, CJ Rose- CLEO); **Ponca City, OK** at Pioneer Technology Center, 2101 N. Ash, room C101 D, 580-762-8336 - (Attendees: Rita Gravel, Michael Leonard, Katie Blake) **Altus, OK** at Southwest Technology Center, 711 West Tamarack Road, room 109A, 580-477-2250 - (Attendees: Sandra Cusher, Dale Latham, Jennifer Bogle); **Burns Flat, OK** at Western Technology Center, 621 Sooner Drive, room 201 in the Math & Science Building, 580-562-3181 ext 281 - (Attendees: Nina Green, Jim Mason, Misty Carter, Jon Merrifield, Jim Curry, Mike Hixson, Steve Myers, Ed Phillips)

Agenda

1. **Call Meeting to Order & Introductions** – Dennis Luckinbill, Board Chair
2. **Roll Call** - Christi Porter, WOWDB Executive Director
3. **Discussion and Possible Action**—10.25.2017 Minutes from last WOWDB meeting – Dennis Luckinbill, Board Chair
4. **Discussion and Possible Action - Discussion and Possible Action** – Fiscal Agent Report - Dee Ann Gray, Fiscal Agent.
5. **Discussion and Possible Action** – ODLE Management Group, LLC update for the area - Pamela Hunnicutt.
6. **Discussion and Possible Action** – Center Certification Results- All centers passed except Guymon (OESC cannot be a stand-alone center)
7. **Discussion and Possible Action** – Consent Agenda: Policies and forms attached
 - a. Priority of Service
 - b. Discrimination and Grievance
 - c. Integration Policy
 - d. Telephone Verification form
 - e. Work Experience Policy and Attachments 1-5
 - f. Request for Records
8. **Discussion and Possible Action** – ITA Policy (Change in amounts) and Forms (ITA Agreement, ITA request form, ITA Voucher, ITA checklist)
9. **Discussion and Possible Action** – DropBox for all Bids from RFP process
10. **Discussion and Possible Action - Discussion and Possible Action** -Youth Standing Committee- Tonja Jones wowdbprograms@oeda.org phone: 580-256-8553
11. **Discussion and Possible Action**- Discussion of Timeline from OOWD – Dennis Luckinbill, Board Chair - We have a MOU Partners meeting scheduled for **Wednesday NOV. 29th at 1:00 PM at High Plains Tech 3921 34th St, Woodward, OK 73801, Room 201 C.** Ed Long, a consultant hired by Oklahoma Office of Workforce Development, will be attending this meeting to help us get started on the MOU process
12. **Discussion and Possible Action**- Next Meeting January 18th, 2017, 9 AM --Video Conference
13. **Adjournment**

The Agenda was posted at least 24 hours prior to the date and time of this meeting and filed in accordance with the Oklahoma Open Meeting Act.