

# **REAP Application for 2017**

**OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY  
P.O. BOX 668  
BEAVER, OK 73932  
1-580-625-4531**

**[kterry@oeda.org](mailto:kterry@oeda.org)**

**Contact our Community Development  
Specialist:  
Kimberly Terry**

**Applications must be received no later  
than: [December 15, 2016 5:00 P.M.](#)**



<b>FOR OFFICE USE ONLY</b>	
<b>APPLICANT:</b>	
<b>PROJECT:</b>	
<b>PROJECT SCORE:</b>	
<b>AMOUNT:</b>	
<b>SENATE DIST-</b>	<b>REPRESENTATIVE DIST -</b>

**Application Deadline 12/15/16**      **Priority:** \_\_\_\_\_

## RURAL ECONOMIC ACTION PLAN (REAP) 2017 APPLICATION

### I. APPLICANT INFORMATION

Entity Name (City, Town or County): \_\_\_\_\_

Address: \_\_\_\_\_ County: \_\_\_\_\_ Population: \_\_\_\_\_  
(2010 Census)

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

FEI #: \_\_\_\_\_ DUNS #: \_\_\_\_\_

Chief Elected Official: \_\_\_\_\_ Clerk: \_\_\_\_\_

### II. SECOND PARTY APPLICANT

*(Complete this section only if county is applying on behalf of an unincorporated area/entity).*

Name of Second Party \_\_\_\_\_

Address: \_\_\_\_\_ Population: \_\_\_\_\_  
(2010 Census, see instructions)

City/State/Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

County Commissioner Certification of Population (*Signature*): \_\_\_\_\_

### III. PROJECT INFORMATION

A. Project Type: **(Select One-Water, Solid Waste, Sewer, Streets, Fire, Economic Development, Healthcare, Telecommunications, Energy Distribution, Community Buildings)**

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B. Detailed Project Description: **(Submit Impact Summary, Contractor/Vendor Estimates, Quotes, Preliminary drawings, Engineering, Etc. for project)**

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C. Project Location **(Attach map of project area):**

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D. Total project cost: \$ \_\_\_\_\_

E. Amount of REAP grant request: **(\$40,000.00 REAP Grant Maximum)** \$ \_\_\_\_\_

F. Applicant's Sale Tax Percentage: \_\_\_\_\_ % Use Tax: Yes or No (circle one)

G. Did a representative for the applicant attend an OEDA REAP workshop?

Yes or No (circle one)

H. Does the applicant (includes trust authority) have any debt? Yes No (circle one)  
If yes attach information of current debt. **(Example: Bond, Loan, Amount, Etc.)**

## V. LOCAL EFFORT

A. Is this project identified in the top five (5) priorities determined by the Capital Needs Summary of the CIP? Yes or No (circle one)

**If yes, attach a copy of the CIP Capital Needs Summary.**

B. Include Adopted Resolution *(page 4)*

C. If this project is multi-jurisdictional (involves more than one political entity), please complete and have all parties sign the **Interlocal Cooperative Agreement** included in this packet. *(Page 5 & 6)*

### **Additional Documentation: Town Meeting/ Minutes**

- **Cities and Towns should submit official copies of the town meeting agenda and meeting minutes held concerning the REAP Grant Application process.**
- **Counties and Second Party Applicants should submit official county meeting agenda and meeting minutes held concerning the REAP Grant Application process.**

**CONTRACT PERIOD: Contracts for 2017 REAP projects will be for twelve (12) months. If necessary for project completion, a one-time six (6) month extension request may be submitted to our Community & Economic Development Division for consideration.**

**I certify that this project has been reviewed and approved for submittal. I understand that this project is subject to all applicable state laws.**

\_\_\_\_\_  
**Signature of Mayor or  
Chairman of County Commissioners**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF THE \_\_\_\_\_ OF \_\_\_\_\_,  
OKLAHOMA, AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE FROM  
THE RURAL ECONOMIC ACTION PLAN FUND THROUGH THE OKLAHOMA  
ECONOMIC DEVELOPMENT AUTHORITY.**

**WHEREAS,** the \_\_\_\_\_ desires to seek funding from the Rural Economic Action Plan fund through the Oklahoma Economic Development Authority for the following purposes:

\_\_\_\_\_  
\_\_\_\_\_ and;

**WHEREAS,** it is in the best interest of the residents of the \_\_\_\_\_ to expedite the preparation and submission of an application for financial assistance and the execution of documents and contracts if the assistance is awarded; and

**NOW, THEREFORE, BE IT RESOLVED** by the \_\_\_\_\_ of \_\_\_\_\_ that the Chief Elected Official is hereby authorized and directed to sign and execute an application, contract and other related documents necessary to apply for, receive and implement a Rural Economic Action Plan project on behalf of \_\_\_\_\_.

**PASSED, APPROVED AND ADOPTED BY THE** \_\_\_\_\_ of the \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

**(SEAL)**

ATTEST:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

**INTERLOCAL COOPERATION AGREEMENT**  
**(For Road/Street projects)**

**THIS AGREEMENT**, entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the City/Town of \_\_\_\_\_, and \_\_\_\_\_, for the purpose of:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**ARTICLE I: DURATION**

This Agreement will be in full force and binding upon the parties thereto upon the execution of this Agreement and shall continue in full force and effect for the duration of the project.

**ARTICLE II: PURPOSE**

The parties hereto, through their respective governing bodies, hereby find and declare:

**WHEREAS**, the above named cities/town needs assistance in developing and implementing a project to be funded, in part, with REAP funds; and

**WHEREAS**, \_\_\_\_\_ has the equipment and resources to accomplish the project in conjunction with \_\_\_\_\_;

**WHEREAS**, the parties hereto are in agreement to cooperate and to share resources; and

**NOW THEREFORE**, in consideration of the foregoing and in compliance with and pursuant to the provisions, terms and conditions of Title 74 O.S. 1991, Sections 1001 et. Seq., the participating city/town and county agree to contribute in-kind and direct services as approved by the individual governing bodies, and thereby to provide services and facilities in a manner pursuant to governmental organization.

**IN WITNESS WHEREOF**, the said parties have caused this instrument to be executed by their respective officers the day and year first above written.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**(SEAL)**

ATTEST:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

**INTERLOCAL COOPERATION AGREEMENT**  
**(For equipment or vehicles)**

**Interlocal Agreement between \_\_\_\_\_ and**  
**\_\_\_\_\_ County Commissioners.**

**Regarding use of equipment obtained with**  
**Rural Economic Action Plan (REAP) funds through County sponsorship.**

\_\_\_\_\_, upon receipt of equipment cited herein, agrees to the following terms regarding its use:

1. Entity may not sell, transfer or otherwise convey ownership of equipment without official approval of the County Commissioners. In no case, may ownership be transferred within five (5) years of date of receipt of equipment.
2. Other than the requirements cited herein, the County is hereby absolved from any responsibility for said equipment including, but not limited to, maintenance, repair, insurance and liability.
3. Equipment: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Date

**(SEAL)**

ATTEST:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title