



**EXPENDITURE STATEMENT FOR THE WIOA TRANSITION FUNDS AND
PROGRAM YEAR 2015 INCENTIVE AWARD FUNDS**

In order to be in compliance with state expenditure requirements and to allow for funds to be expended before they expire, this statement is issued by the Northwestern Oklahoma Workforce Board (NOWB) for the use of the WIOA Transition funds and the Program Year 2015 Incentive Awards Funds

1. WIOA Transition funds - Northwestern – \$14,700.07 - Expire June 30, 2017
 - Any costs incurred for transitional activities must be reasonable, allowable, and allocable to WIOA authorized program activities and supported through sufficient documentation for monitoring and auditing purposes. All funds must be used for WIOA authorized purposes. Funds will not be spent on activities prohibited under WIA or WIOA, such as purchase of real property.
 - The NOWB will utilize the WIOA Transition funds for:
 - a) Staff trainings, registration, and travel associated with WIOA
 - b) Board member trainings, registration and travel associated with WIOA
 - c) Costs associated with the development of the local plan and regional plan including but not limited to staff time, travel, supplies, and postage
 - d) Activities at the state and local level relating to updating administrative or financial policies and procedures to be in compliance with new WIOA requirements
 - e) Activities relating to the implementation of new requirements affecting the American Job Centers (Oklahoma Works Offices), such as activities necessary to ensure Wagner-Peyser Employment Service activities are co-located with WIOA formula programs in American Job Centers (Oklahoma Works Offices);
 - f) Activities relating to the new program requirements for the Title I Adult, Dislocated Worker and Youth formula programs, including provisions relating to Eligible Training Providers for the Adult and Dislocated Worker formula programs, and the increased emphasis on career pathways, sector strategies, and work-based training opportunities
 - g) Training for staff in State and local areas to facilitate the implementation of the new requirements

2. Program Year 2015 Incentive Award Funds - Northwestern – \$12,810.93 - Expire June 30, 2018
 - These funds were issued for program performance achievements. These awards are in place to encourage each local area's participation in assisting the State of Oklahoma's performance success. The funds are intended to assist in the improvement and development of the local areas in accordance with the Workforce Innovation and Opportunity Act with greater flexibility than funds distributed by formula. All expenses must be in alignment with WIOA and the Uniform Guidance, 20 CFR 200, governing the use of federal funding.
 - The NOWB will form teams to review how to best employ the funds for the Northwestern Area but will utilize the WIOA Transition funds, as appropriate and necessary, for:
 - a. Program Design & Enhancement – Local areas may use incentive funding for innovative program design and/or enhancement. If a local area chooses to utilize their funding for a specific program, such as Youth, Adult or Dislocated Worker, the applicable program provisions will apply. Program design and enhancement elements may include, but are not limited to:
 - i. Incorporating sector strategies
 - ii. Training and services targeting specific populations, occupations and/or industries
 - iii. The development of career pathways
 - iv. The enhancement of performance and reporting systems
 - b. Local & Regional Plans – Local areas may use incentive funding to carry out goals and directives published and approved within their currently approved local and/or regional plans.

- c. WIOA Implementation & Transition – Local areas may use incentive funding to aid in implementation and/or transition costs associated with WIOA, including but not limited to:
 - i. Training staff in association with changes required by WIOA
 - ii. Assessing or improving data and information management systems
 - iii. Strategic planning efforts
 - iv. Conducting new procurement or revisiting existing contracts