

OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY  
EXECUTIVE BOARD MINUTES  
August 9, 2016

The Oklahoma Economic Development Authority Executive Board met Tuesday, August 9, 2016, in the OEDA conference room, 330 Douglas Beaver, Oklahoma.

Chairman Richard Chapman called the meeting to order at 1:04 p.m.

Chairman Richard Chapman led the flag salute.

Director Justin Carnagey gave the invocation.

Guest – Doug Moore and Matt Narstedt with IBTS.

Roll was called and the following members were present:

Jack Strain, Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Ruby Gore, David Trimble, and Richard Chapman

ABSENT: Vernie Matt.

The minutes of the Executive Board meeting from June 14, 2016, were reviewed by the members. A motion was made by Jack Strain and seconded by Yvonne Thilsted that the minutes of June 14, 2016, meeting be approved. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

The discussion and possible action to approve the OEDA financial reports for July 2016 were reviewed and discussed by the board. A motion was made by Ruby Gore and seconded by CJ Rose to approve the OEDA financial reports July 2016. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

The discussion and possible action to purchase an A/C and Furnace Unit was reviewed and discussed by the board. A motion was made by Elvia Hernandez and seconded by David Trimble to authorize Executive Director, Justin Carnagey, to procure new unit at his discretion. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Laverty, Ruby Gore, David Trimble, and Richard Chapman.

NAY: Yvonne Thilsted

ABST: None

The discussion and possible action to approve the contract for the annual audit of OEDA ending June 30, 2016 was reviewed and discussed by the board. A motion was made by David Trimble and seconded by Jack Strain to approve the annual audit contract. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Lavery, Yvonne Thilsted, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

Executive Director Justin Carnagey gave his directors report (see attached).

No new business was addressed.

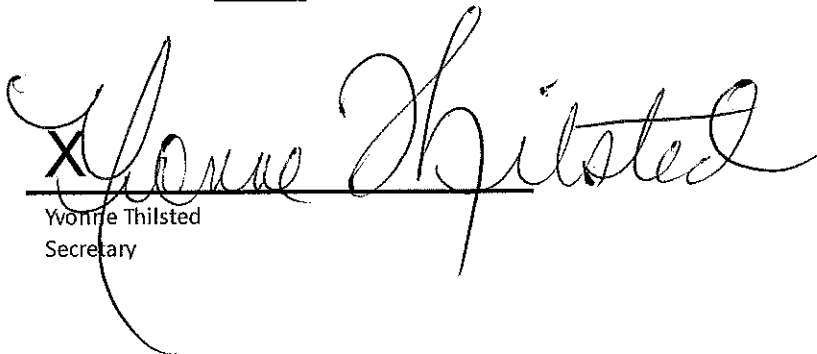
No public comments were made or addressed.

A motion was made by CJ Rose and seconded by Carl Lavery to adjourn the meeting at 2:56 pm. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Lavery, Yvonne Thilsted, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

A handwritten signature in cursive script, reading "Yvonne Thilsted". The signature is written over a horizontal line. To the left of the signature, there is a small "X" mark.

Yvonne Thilsted  
Secretary

## **EXECUTIVE DIRECTORS REPORT**

### **1. 911 Funds Update**

- a. Harper County Preparing to Request Funds**
- b. Beaver County – Meeting New 911 Coordinator & Will Discuss Funds Transfer & Contact Tammy**
- c. Cimarron County – Met with Commissioners Yesterday**
  - i. Looking at Presenting Proposal for 911 Mapping of Roads**
  - ii. Funds Transfer Allowed Once Work Has Started on 911**

### **2. AAA**

- a. Conference Call with DHS – 4% Estimated Budget Cut to Contracts**
- b. Change from CENA Banquet to meetings (Well Received)**
- c. PNS – Update –**
  - i. Lance Doing Well – Introducing Him To Community Leaders, Etc.**
  - ii. Found Cheaper Dietician**
  - iii. OEDA providing Office Space Temporarily in Woodward for PNS**

### **3. WIOA Update**

- a. Regional Planning Areas (33 Counties)**
- b. Rent In State Offices**
  - i. State not willing to negotiate**
  - ii. Just received rental contract for Stillwater approx. \$716.00 month**
  - iii. Touring Ponca & Stillwater Offices Next Monday on way to OKC to look at allocated space.**
  - iv. Looking at options in Guymon/Hooker – Rental or buying building**

### **4. Mapping –**

- a. Miles fixing to start CIP in Boise City (Waiting on Data from State)**
- b. Pricing additional GPS unit for additional mapping projects & possible upgrade of current GPS unit.**
- c. Miles – Has Been Making a Bunch of Map Books & Additional Map Printing**
- d. Looking at Software Where Maps Could Be Shared With Jurisdictions on Mobil Devices**

### **5. 911**

- a. Texas County – Looking at Vendors – New Replacement Equipment With Capability of being a Hub for Cimarron and Beaver Counties for 911 Services.**

- b. Preparing Proposal to Beaver County - Small Technical Assistance Contract – Training of New 911 Coordinator on 911 Mapping
  - c. Preparing Proposal to Cimarron County – 911 Mapping of Roads & Other Services (To Present in September)
  
- 6. CD – Moved \$327,000 from three CD's at Bank of Beave City to Bank 7 in Woodward for 48 months at a rate of 1.65% for 48 months. \$245,000 invested at Bank 7 with the additional \$82,000 through CDARS Program in Bank 7.
  
- 7. REAP – Kimberly has been working on REAP Grant Application Changes. Will have application for approval at next board meeting. Possible Changes to discuss –
  - a. Change in amount of maximum fund request
  - b. Allowing application if previous years grants have not been completed (Excluding CDBG or other special projects?)
  - c. Keeping or removing 2<sup>nd</sup> project request
  
- 8. EDA
  - a. CEDS still not completed, have not had time or personnel to assign.
  - b. SWREDA Conference (EDA Training) in Baton Rouge - Justin Leaving August 23<sup>rd</sup> and Returning 27<sup>th</sup>.
  
- 9. OEDA to Present at NwOA Meeting in Woodward November 7<sup>th</sup> (Cities/Towns/Counties)
  
  
- 10. OARC – Votes on State Questions – Abstain or No Vote
  
- 11. Building in Hooker – TCEC Building – Any Interest In Pursuing
  - a. Details
    - i. Main Floor 6,742 Square Feet
    - ii. 2,000 Square Ft Basement
    - iii. Sits on Half Block Land
    - iv. Generator
    - v. Radio Tower
    - vi. Concrete Parking Lot & Alley
    - vii. Solid Core Door Construction With Key Card System
    - viii. Different Heating & Cooling Zones

**ix. Nice Large Public Bathrooms**

**b. Proposed Uses – Checking on Requirement Use (Government/Commercial)**

- i. Office for WIOA Staff**
- ii. Office for Rural Fire Coordinator**
- iii. Office for TXCO 911 Coordinator**
- iv. Potential Office Space – Additional Mapper**
- v. Rental Office Space to – (Hooker had 3 new businesses open this month)**
  - 1. Business – Office Space**
  - 2. Clean Line or other Temporary Company**
  - 3. TXCO 911 Dispatch Center**
  - 4. Pharmacy**
  - 5. Gym**
- vi. Potential Resale (Hooker)**