

OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY
EXECUTIVE BOARD MINUTES
March 8, 2016

The Oklahoma Economic Development Authority Executive Board met Tuesday, March 8, 2016, in the OEDA conference room, 330 Douglas Beaver, Oklahoma.

Chairman Richard Chapman called the meeting to order at 1:05 p.m.

Chairman Richard Chapman led the flag salute.

Chairman Richard Chapman gave the invocation.

Guest – OEDA AAA Director Dusty Elam was present to discuss Executive Director's Report item #5 AAA-Nutrition- RFP.

Roll was called and the following members were present:

Jack Strain, Carl Lavery, Yvonne Thilsted, Vernie Matt, Ruby Gore, David Trimble, and Richard Chapman

ABSENT: Elvia Hernandez and CJ Rose.

The minutes of the Executive Board meeting from February 9, 2016, were reviewed by the members. A motion was made by David Trimble and seconded by Yvonne Thilsted that the minutes of February 9, 2016, meeting be approved. The motion carried with the following roll call vote:

AYE: Carl Lavery, Yvonne Thilsted, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: Jack Strain and Vernie Matt

The discussion and possible action to approve the OEDA financial reports for February 2016 were reviewed and discussed by the board. A motion was made by Jack Strain and seconded by Vernie Matt to approve the OEDA financial reports February 2016. The motion carried with the following roll call vote:

AYE: Jack Strain, Carl Lavery, Yvonne Thilsted, Vernie Matt, Ruby Gore, David Trimble, and Richard Chapman

NYE: None

ABST: None

No Grant Reviews were presented.

Executive Director's Report:

Executive Director Justin Carnagey gave his directors report (see attached). A motion was made by Jack Strain and seconded by David Trimble to accept the Executive Director's report. The motion carried with the following roll call vote:

AYE: Jack Strain, Carl Lavery, Yvonne Thilsted, Vernie Matt, Ruby Gore,
David Trimble, and Richard Chapman

NAY: None

ABST: None

No new business was addressed.


No public comments were made or addressed.

A motion was made by Ruby Gore and seconded by Vernie Matt to adjourn the meeting at 1:51 pm. The motion carried with the following roll call vote:

AYE: Jack Strain, Carl Lavery, Yvonne Thilsted, Vernie Matt, Ruby Gore,
David Trimble, and Richard Chapman

NAY: None

ABST: None



Yvonne Thilsted
Secretary

Executive Director Report 3-8-16

1. OARC Conference – Eight out of the Fourteen employees attended the Conference
 - a. Good Networking With other COG's
 - i. CDBG
 - ii. EDA
 - iii. Fiscal & Financial
 - iv. Title V SCSEP
 - v. Rural Fire Coordinators Monthly Meeting
 - vi. O4A Monthly Meeting
 - vii. OARC Monthly Meeting
 - viii. Community Development
 - ix. GIS

2. State Budget Cuts of 4% Announced – In Addition to 3% Earlier In Year
 - a. Know they will impact REAP, SAF & CENA
 - b. Likely to Impact AAA & Rural Fire This Time (Held Harmless Before)
 - c. Discussion/Rumor of Another Cut Late In Year
 - i. Would be a huge impact especially to CENA
 - d. Rumor/Discussion – State Could Move 800+Million From ODOT to State Budget & ODOT Would Then Bond To Replace Their Funds
 - e. SAF Funds Thought To Be On Chopping Block This Year to Zero
 - i. Used By OEDA To Keep Programs Funded Where State Funding is Not Sufficient
 - ii. Will Place a Greater Burden on OEDA Local Funds To Keep Programs Funded.

3. REAP Cuts Due To State Budget Reduction
 - a. 3% Cuts Made In January – OEDA Used Previous REAP Interest & Did Not Pass On Cuts To Grantees.
 - b. 4% Cuts Now Approximately \$41,363 – Plan To Utilize Remainder of REAP Interest Which Will Cover Approximately 2% of the 4% Cut. Once OEDA Receives Official Notification of Cuts From ODOC, Grantees Will Receive New Contracts With Their Grant Amounts Reduced By 2%.
 - i. OEDA will take a 4% Cut in Admin Funds Bringing Total Cut to Admin Funds to 7%. Approximately \$3,810 to OEDA
 - ii. REAP Grant Funds for Projects Were \$1,034,065 & Now Approximately \$961,681.00
 - c. Contract Amendments Will Be Sent Out Once Cuts Have Been Made By Commerce & We Have Exact Dollar Amounts.

4. Workforce Changes – RFP Committee Chose A Different Method & Workforce Board Chose To Follow That Direction For One Stop Operator. State Reviewing Proposal Now Before RFP Will Be Released
5. AAA – Nutrition – RFP – No Bidders As of Deadline at 5pm Yesterday
 - a. Dusty & I Met With Aging Services
 - i. They Suggest New RFP Dividing Up Area Where Potential Organizations Can Bid By County.
 - ii. Willing To Divide RFP for C1 & C2 to Allow For Potential Organizations Wanting Only That Specific Portion of the Project.
 - iii. Possibly Hiring One Contractor To Enter AIM Meal Information For All Projects
 - b. PNS Current Status
 - c. What Is Available In Your Jurisdictions – Potential C1 Provider
 - i. Municipality Take Contract
 - ii. Hospital
 - iii. Nursing Home
 - iv. School or University
 - v. Others?
6. OEDA – Project Updates
 - a. Need to Procure New Auditor – Ron Cottrell Retiring
 - b. RFP Workforce – Workforce Board Staff
 - c. REAP – Contract Amendments & Budget Cuts
 - d. CDBG – REAP Town of Seiling Submitted
 - e. EDA –
 - i. CEDS To Be Completed – End Of April
 - ii. Justin – Washington DC EDA Conference April 5th.
 - f. Indirect Cost – Figure & Send to EDA
 - g. 911 – Extremely Busy
 - i. AT&T 911 NET Change Over
 - ii. AT&T ALI Database Change Over
 - iii. ALI Link Issues
 - iv. Scheduled Overnight Upgrade – Solacom System Guymon
 - v. Numerous Address Request, Etc.
 - h. Staff Preparing For OEDA Annual Meeting
 - i. Carnagey Travel Last Month
 - i. Feb. 10th OKC – 911 Bill @ Capitol – OARC Legislative Reception
 - ii. Feb 15-18th OKC – OARC – 911 Bill @ Capitol – Floodplain Recert

- iii. Feb 24-25th Enid – NODA CIC Meeting/Programs – WIOA WIB
Board Meeting Autry Tech – Title V SCSEP Met With Staff
- iv. March 2-4th – OKCAging Services (Nutrition) – OARC Conference
Norman