

OKLAHOMA ECONOMIC DEVELOPMENT AUTHORITY  
EXECUTIVE BOARD MINUTES  
December 13, 2016

The Oklahoma Economic Development Authority Executive Board met Tuesday, December 13, 2016, in the OEDA conference room, 330 Douglas Beaver, Oklahoma.

Chairman Richard Chapman called the meeting to order at 11:00 a.m.

Chairman Richard Chapman led the flag salute.

Chairman Richard Chapman gave the invocation.

Roll was called and the following members were present:

Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Vernie Matt, Ruby Gore, David Trimble, and Richard Chapman.

Also present were Dusty Elam, OEDA AAA Director, Dee Ann Gray, OEDA Fiscal Agent, Kimberly Terry, OEDA Community Development Specialist, James Hinkle, Hinkle & Company, and Gary Nielsen, Harper County Commissioner.

The minutes of the Executive Board meeting from November 8, 2016, were reviewed by the members. A motion was made by Elvia Hernandez and seconded by CJ Rose that the minutes of November 8, 2016, meeting be approved. The motion carried with the following roll call vote:

AYE: Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Ruby Gore, and David Trimble.

NAY: None

ABST: Vernie Matt and Richard Chapman.

Jack Strain entered the meeting at 11:06 a.m.

Presentation of OEDA Audit Report for the period of 7-1-2015 to 6-30-2016 was given by James Hinkle.

The discussion and possible actions to approve the OEDA Audit Report for fiscal year 2016 was reviewed and discussed by the board. A motion was made by David Trimble and seconded by Ruby Gore that the OEDA Audit Report for fiscal year 2016 be approved. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Vernie Matt, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

The discussion and possible action to approve the OEDA financial reports for November 2016 were reviewed and discussed by the board. A motion was made by Elvia Hernandez and seconded by Yvonne Thilsted to approve the OEDA financial reports for November 2016. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Vernie Matt, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

The Discussion and possible action on 2017 OEDA board meeting dates were reviewed and discussed by the board. A motion was made by Vernie Matt and seconded by David Trimble to approve the 2017 OEDA board meeting date. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Vernie Matt, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

The discussion and possible action to approve the CENA policy and procedure manual were reviewed and discussed by the board. A motion was made by Yvonne Thilsted and seconded by Ruby Gore to approve the CENA policy and procedure manual. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Vernie Matt, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

OEDA Executive Director Justin Carnagey and OEDA Fiscal Agent Dee Ann Gray discussed the CEDS (Community Economic Development Strategy) Report and what is still needing done to complete the CEDS Report. No Action was required.

The discussion and possible action on the purchase of the old Tri-County Electric Cooperative (TCEC) building in Hooker, OK for additional office space was reviewed and discussed by the board. A motion was made by Vernie Matt and seconded by Jack Strain to approve Executive Director Carnagey to make an offer of \$135,000 with the option to counter up to \$150,000 for the purchase of the old TCEC building in Hooker, OK. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Laverty, Yvonne Thilsted, Vernie Matt, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

Executive Director Justin Carnagey gave his directors report (see attached).

New business was discussed by Executive Director Carnagey and Community Development Specialist Kimberly Terry, concerning when the REAP Committee could meet to discuss who would receive REAP Grants. It was decided that the REAP Committee would meet on December 29<sup>th</sup>, 2016 at 1:00 p.m. with a contingent meeting date set for January 5<sup>th</sup>, 2017. It was also decided by the board to give all OEDA employees a Christmas bonus. A Motion was made by David Trimble and seconded by CJ Rose to give a Christmas bonus to all OEDA employees. The motion carried with the following roll call vote:

AYE: Jack Strain, Elvia Hernandez, CJ Rose, Carl Lavery, Yvonne Thilsted, Vernie Matt, Ruby Gore, David Trimble, and Richard Chapman.

NAY: None

ABST: None

No public comments were made or addressed.

The meeting was adjourned at 12:40 p.m.

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Yvonne Thilsted  
Secretary