



## **WORK GROUP/COMMITTEES OF THE NOWB**

### January 2017

WIOA Title I Contract Review for Extension – need a small ad hoc team to review the data compiled to decide if Community Development Support Association (CDSA) is eligible to have their contract extended through June 30, 2018. The review also includes determining if all extension requirements have been met as well as if extending the contract would be in the best interest of the Workforce Board.

EXECUTIVE – Chaired by the NOWB Chair, this committees members include the NOWB Chair, Vice Chair, Secretary/Treasurer, one business representative and one non-business representative but may include, at the Chairs discretion, the standing committee chairs. Key items the committee is responsible for include Workforce Board Certification (due again spring 2017), developing a Strategic Plan for the NOWB Area, and Area Designation due late spring/Summer 2017. This committee is open to Workforce Board members only.

YOUTH – no longer a “council” as it was under WIA and not limited on membership. The group has had several discussions regarding area activities and projects for the year including replicating Careers & Cookies from Ponca City Development Authority (PCDA) and Registered Apprenticeships. The focus on employment and training activities, services, needs, and best practices and not just about WIOA Program Youth has been well received. This committee can be open to individuals who are not NOWB members.

BUDGET AND FINANCE – Chaired by the Secretary/Treasurer of the NOWB, the committee met to discuss overview of WIOA funding and obligations/expenses. This committee is open to Workforce Board members only.

ONE STOP COMMITTEE – Guide, direct, review, and understand the One Stop System (Oklahoma Works) and offices. This could include business services, partner program resources and leveraging, branding, co-location and infrastructure costs, upgrades and continuous improvement, customer satisfaction, performance metrics. This is a new committee to the NOWB and can be open to individuals who are not NOWB members.

REGIONAL PLANNING – According to the Oklahoma Office of Workforce Development, “Regional Planning” should be led by the Chief Local Elected Officials and Board Chairs within the Region but there isn’t anything that precludes the NOWB from having team to help the CLEO and Board Chair. Under the WIOA, a strong emphasis has been placed on regional planning to include activities such as aligning/sharing resources, reducing overhead costs, and streamlining local policies across arbitrary boundaries. The NOWB is now connected to the South Central and Southwest Workforce Boards forming the Western Oklahoma Planning Region. A small interested group of NOWB members met a few months ago to discuss progress and milestones developed by the state. The first milestones for the Region have been met and the second is due December 1. Future work includes developing Career Pathways/Sector Strategies.

#### NO LONGER NEEDED

ABE & FAMILY LITERACY GRANTS – New under WIOA and looks to be a short term commitment/task force. The Local Workforce Boards are responsible for reviewing the proposals that are submitted to assess each application impacting the Northwestern Oklahoma Area. There will be approximately 5 weeks to review applications December 2016/January 2017 and the NOWB will provide feedback and recommendations on how the applicant(s) can improve their application(s). This can be accomplished by the entire Board together or via a subcommittee. Jennifer Miller will staff this committee.