



BOARD STAFF REPORT – April 27, 2017

• **Committee/Team Meetings**

- Leasing Agreements/Rent – an ad hoc team met to discuss costs and available funding. A cost sharing MOU needs to be created and infrastructure costs have to also be determined in the near future under the requirements of WIOA. A recommendation was created.
- Youth – meeting took place early April to discuss replicating Careers & Cookies
- WIOA Title I Contract Review for Extension – an ad hoc team met to review the data for the Community Development Support Association (CDSA) contract extension standards. A recommendation was created.
- No reports from Executive, One Stop, or Finance
- **What does business need from us? That is the question to drive our committees and agendas**

• **The Workforce Development System**

- The workforce development system trains, educates and provides social services to working-age individuals to enable them to succeed in the labor force and, at the same time, meet employers' demand for quality talent.
- The primary role of this system is to function as an intermediary ensuring that employers, trainers, service providers and participants work together to meet their individual and collective goals
- In the U.S., this system consists of a patchwork of mostly federally funded employment and training providers as well as public, non-profit and for-profit educational and training programs that may provide related social support services.
- The Workforce Innovation and Opportunity Act (WIOA) is the primary federal legislation that governs workforce development policy.
- ***There is no single right approach, structure or program.*** For example, several of the entities acting as partners in the workforce development system may collaborate on a project or program that targets a specific population, such as veterans or opportunity youth (youth and young adults disconnected from education and employment). In addition, these entities can use two or more strategies at a time, such as sector strategies and career pathways, to make their efforts more impactful.

• **Board Staff Activities**

- Major efforts to get the Western OK Planning Region and the Northwestern Oklahoma Workforce Board Plan ("local plan") drafted and out for comment.
- Efforts to consolidate the Southwest OK Area with Northwestern have escalated to the Governor's office and we should hear something soon if the plan of action was approved.
- Program Monitoring – due to decrease in staff we are continuing to 'micro-monitor' as time allows to address deficiencies and issues that are not in compliance on a more immediate case by case review. This is a different process than ever before and we haven't issued formal reports yet but have discussed the deficiencies and issues with staff as soon as they are discovered. Extremely late case notes are an issue that needs to be addressed immediately. Title I enrollments 7/1/16-3/31/17:
 - Adult – 29
 - DLW – 19
 - Adult & DLW - 6
 - Youth – 22
- Technical Assistance – CDSA staff were provided training on comprehensive and in-depth client interviews, adequate assessment processes and development of workable plans. CDSA has been requested to develop written policy and procedures for WIOA Title I staff in lieu of the Workforce Board

prescribing day-to-day activities and processes; limited information has been received so it is unclear what other types of training CDSA staff are receiving.

- Methods of Administration (MOA) for Equal Opportunity requirements from the State and Federal Government revisions for compliance are still being reviewed and revised.
- Eligible Training Provider (ETP) updates to the online system including performance, wage rates, and new costs for training; revolving time frame depending upon course schedules and updates from the schools – the Northwestern OK portion of data is clean and up-to-date.
- Testing the online system for performance markers and reporting (daily activity); serving on a local workforce board work group while waiting for state issued guidance to assist each area in understanding performance and how to meet/exceed.
- Helping Individuals Reach Employment Success (HIRES) committee developing an action plan to help teachers and students better understand the needs of the labor market, what jobs are available and the skills needed for those jobs – Woodward sending schools to High Plains Tech will have an Educators Day on May 25.
- Oklahoma Workforce Association (OWA) Executive Committee meetings regarding system development

more info from the state regarding Oklahoma Works, state policy, KENs, etc. please visit oklahomaworks.gov/

more info from the Fed's regarding the federal WIOA please visit www.doleta.gov/wioa